

UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF CALIFORNIA

ROYAL YATES,)	
)	
Plaintiff(s),)	No. C05-1510 BZ
)	
v.)	ORDER SCHEDULING
)	JURY TRIAL AND
GUNNALLEN FINANCIAL and CURT)	PRETRIAL MATTERS
WILLIAMS,)	
)	
Defendant(s) .)	
_____)	

Following the Case Management Conference on August 15, 2005, **IT IS HEREBY ORDERED** that the Case Management Statement is adopted, except as expressly modified by this Order. It is further **ORDERED** that:

1. DATES

Trial Date: Monday, 4/10/2006, four days, **at 8:30 a.m.**

Pretrial Conference: Tuesday, 3/21/2006, **at 4:00 p.m.**

Last Day to Hear Dispositive Motions: Wednesday, 2/15/2006

Last Day for Expert Discovery: Friday, 1/6/2006

Last Day for Expert Disclosure: Friday, 12/30/2005

Close of Non-expert Discovery: Friday, 12/23/2005

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1 2. DISCLOSURE AND DISCOVERY

2 The parties are reminded that a failure to voluntarily
3 disclose information pursuant to Federal Rule of Civil
4 Procedure 26(a) or to supplement disclosures or discovery
5 responses pursuant to Rule 26(e) may result in exclusionary
6 sanctions. Thirty days prior to the close of non-expert
7 discovery, lead counsel for each party shall serve and file a
8 certification that all supplementation has been completed.

9 In the event a discovery dispute arises, **lead counsel** for
10 each party shall meet in person or, if counsel are outside the
11 Bay Area, by telephone and make a good faith effort to resolve
12 their dispute. Exchanging letters or telephone messages about
13 the dispute is insufficient. The Court does not read
14 subsequent positioning letters; parties shall instead make a
15 contemporaneous record of their meeting using a tape recorder
16 or a court reporter.

17 In the event they cannot resolve their dispute, the
18 parties must participate in a telephone conference with the
19 Court **before** filing any discovery motions or other papers.
20 The party seeking discovery shall request a conference in a
21 letter served on all parties not exceeding two pages (with no
22 attachments) which briefly explains the nature of the action
23 and the issues in dispute. Other parties shall reply in
24 similar fashion within two days of receiving the letter
25 requesting the conference. The Court will contact the parties
26 to schedule the conference.

27 3. MOTIONS

28 Consult Civil Local Rules 7-1 through 7-5 and this

1 Court's standing orders regarding motion practice. Motions
2 for **summary judgment** shall be accompanied by a statement of
3 the material facts not in dispute supported by citations to
4 admissible evidence. The parties shall file a joint statement
5 of undisputed facts where possible. If the parties are unable
6 to reach complete agreement after meeting and conferring, they
7 shall file a joint statement of the undisputed facts about
8 which they do agree. Any party may then file a separate
9 statement of the additional facts that the party contends are
10 undisputed. A party who without substantial justification
11 contends that a fact is in dispute is subject to sanctions. A
12 Chambers copy of all briefs shall be submitted on a diskette
13 formatted in WordPerfect 6.1, 8, 9 or 10 (Windows) or
14 WordPerfect 5.1 (DOS).

15 4. MEDIATION

16 By agreement of the parties, this matter has been
17 referred for Mediation to be conducted within sixty to ninety
18 days, if possible. The parties shall promptly notify the
19 Court whether the case is resolved at the Mediation.

20 5. SETTLEMENT

21 This case has been referred for assignment to a
22 Magistrate Judge to conduct a settlement conference in the
23 event the case is not resolved at the Mediation. Counsel will
24 be contacted by that judge's chambers with a date and time for
25 the conference.

26 6. PRETRIAL CONFERENCE

27 Not less than thirty days prior to the date of the
28 pretrial conference, the parties shall meet and take all steps

1 necessary to fulfill the requirements of this Order.

2 Not less than twenty days prior to the pretrial
3 conference, the parties shall: (1) serve and file a joint
4 pretrial statement, containing the information listed in
5 **Attachment 1**, and a proposed pretrial order; (2) serve and
6 file trial briefs, motions in limine and statements
7 designating excerpts from discovery that will be offered at
8 trial (specifying the witness and page and line references);
9 (3) exchange exhibits, agree on and number a joint set of
10 exhibits and number separately those exhibits to which the
11 parties cannot agree; (4) deliver all marked trial exhibits
12 directly to the courtroom clerk, Ms. Scott; (5) deliver one
13 extra set of all marked exhibits directly to Chambers; and (6)
14 submit all exhibits in three-ring binders. Each exhibit shall
15 be marked with an exhibit label as contained in **Attachment 2**.

16 No party shall be permitted to call any witness or offer
17 any exhibit in its case in chief that is not disclosed at
18 pretrial, without leave of Court and for good cause.

19 Lead trial counsel for each party shall meet and confer
20 in an effort to resolve all disputes regarding anticipated
21 testimony, witnesses and exhibits. All motions in limine and
22 objections to witnesses or exhibits will be heard at the
23 pretrial conference. Not less than ten days prior to the
24 pretrial conference, the parties shall serve and file any
25 objections to witnesses or exhibits or to the qualifications
26 of an expert witness. Motions in limine shall be filed and
27 served not less than twenty days prior to the conference.
28 Oppositions shall be filed and served not less than ten days

1 prior to the conference. There shall be no replies.

2 Not less than twenty days prior to the pretrial
3 conference the parties shall serve and file requested voir
4 dire questions, jury instructions, and forms of verdict. The
5 following jury instructions from the *Manual of Model Civil*
6 *Jury Instructions for the Ninth Circuit* (1997 ed.) will be
7 given absent objection: 1.1-1.12, 2.1-2.2, 3.1-3.3, 3.5-3.8,
8 4.1-4.3. Do not submit a copy of these instructions. Counsel
9 shall submit a joint set of case specific instructions. Any
10 instructions on which the parties cannot agree may be
11 submitted separately. The Ninth Circuit Manual should be used
12 where possible. Each requested instruction shall be typed in
13 full on a separate page with citations to the authority upon
14 which it is based. Proposed jury instructions taken from the
15 Ninth Circuit Manual need only contain a citation to that
16 source. Any modifications made to proposed instructions taken
17 from a manual of model instructions must be clearly indicated.
18 In addition, all proposed jury instructions should conform to
19 the format of the Example Jury Instruction attached to this
20 Order. Not less than ten days prior to the pretrial
21 conference, the parties shall serve and file any objections to
22 separately proposed jury instructions.


23 Jury instructions that the Court has given in prior cases
24 may be downloaded from the Northern District website at
25 **<http://www.cand.uscourts.gov>**. (Instructions are located on
26 the "Judge Information" page for Magistrate Judge Zimmerman.)
27 The Court will generally give the same instructions in cases
28 involving similar claims unless a party establishes, with

1 supporting authorities, that the instruction is no longer
2 correct or that a different instruction should be given.

3 All proposed jury instructions, motions in limine, forms
4 of verdict and trial briefs shall be accompanied by a floppy
5 diskette containing a copy of the document formatted in
6 WordPerfect 6.1, 8, 9 or 10 (Windows) or WordPerfect 5.1
7 (DOS).

8 At the time of filing the original with the Clerk's
9 Office, two copies of all documents (but only one copy of the
10 exhibits) shall be delivered directly to Chambers (Room 15-
11 6688). Chambers' copies of all pretrial documents shall be
12 three-hole punched at the side, suitable for insertion into
13 standard, three-ring binders.

14 Dated: August 16, 2005

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16 Bernard Zimmerman
United States Magistrate Judge

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EXAMPLE PROPOSED JURY INSTRUCTION
For Chambers of Magistrate Judge Zimmerman

A proposed jury instruction should contain the following elements in the following order: (1) the name of the party submitting the instruction; (2) the title of the instruction; (3) the text of the instruction; (4) the authority for the instruction; (5) blank boxes for the Court to note whether it gives the instruction, refuses to give it, or gives it as modified. The following proposed instruction contains these elements.

_____'s Proposed Instruction No. _____.
(Party)

[Title]

[Text]

[Authority]

_____ GIVEN _____ REFUSED _____ GIVEN AS MODIFIED

ATTACHMENT 1

The parties shall file a joint pretrial conference statement containing the following information:

(1) The Action.

(A) Substance of the Action. A brief description of the substance of claims and defenses which remain to be decided.

(B) Relief Prayed. A detailed statement of each party's position on the relief claimed, particularly itemizing all elements of damages claimed as well as witnesses, documents or other evidentiary material to be presented concerning the amount of those damages.

(2) The Factual Basis of the Action.

(A) Undisputed Facts. A plain and concise statement of all relevant facts not reasonably disputable, as well as which facts parties will stipulate for incorporation into the trial record without the necessity of supporting testimony or exhibits.

(B) Disputed Factual Issues. A plain and concise statement of all disputed factual issues which remain to be decided.

(C) Agreed Statement. A statement assessing whether all or part of the action may be presented upon an agreed statement of facts.

(D) Stipulations. A statement of stipulations requested or proposed for pretrial or trial purposes.

(3) Trial Preparation.

A brief description of the efforts the parties have made to resolve disputes over anticipated testimony, exhibits and

witnesses.

(A) Witnesses to be Called. In lieu of FRCP 26(a)(3)(A), a list of all witnesses likely to be called at trial, other than solely for impeachment or rebuttal, together with a brief statement following each name describing the substance of the testimony to be given.

(B) Estimate of Trial Time. An estimate of the number of court days needed for the presentation of each party's case, indicating possible reductions in time through proposed stipulations, agreed statements of facts, or expedited means of presenting testimony and exhibits.

(C) Use of Discovery Responses. In lieu of FRCP 26(a)(3)(B), cite possible presentation at trial of evidence, other than solely for impeachment or rebuttal, through use of excerpts from depositions, from interrogatory answers, or from responses to requests for admission. Counsel shall state any objections to use of these materials and that counsel has conferred respecting such objections.

(D) Further Discovery or Motions. A statement of all remaining motions, including motions in limine.

(4) Trial Alternatives and Options.

(A) Settlement Discussion. A statement summarizing the status of settlement negotiations and indicating whether further negotiations are likely to be productive.

(C) Amendments, Dismissals. A statement of requested or proposed amendments to pleadings or dismissals of parties, claims or defenses.

1 (D) Bifurcation, Separate Trial of
2 Issues. A statement of whether
3 bifurcation or a separate trial
of specific issues is feasible
and desired.

4 (5) **Miscellaneous.**

5 Any other subjects relevant to the trial of the action,
6 or material to its just, speedy and inexpensive determination.
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ATTACHMENT 2

USDC
Case No. CV05-01510 BZ
JOINT Exhibit No. _____
Date Entered _____
Signature _____

USDC
Case No. CV05-01510 BZ
JOINT Exhibit No. _____
Date Entered _____
Signature _____

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Date Entered _____
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Date Entered _____
Signature _____

USDC
Case No. CV05-01510 BZ
PLNTF Exhibit No. _____
Date Entered _____
Signature _____

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